

## Checklist: Application to Doctoral Studies at Dalarna University

### Position Announcement: Doctoral Students

The advertisement details the specific requirements that the candidate must meet to be accepted as a Doctoral Student in accordance with the *Allmänna studieplanen* (ASP).

### Review of Qualifications and Suitability

This is undertaken by the Study Director in consultation with the Head of the Research Profile and the intended Supervisor and Principal Supervisor.

### Selection

In consultation with the Head of School and the Study Director, the Head of the Research Profile and the intended Supervisor select a candidate from those applicants who meet the qualification requirements of the Research Profile.

### Review of Study Financing

The School evaluates whether sufficient study financing can be secured.

### Application

Applications must be made using the correct form. Applications with supporting documents, the name of the proposed Supervisor, and any particular requests are to be sent to the Study Director, who will forward applications to the Doctoral Programmes Board (*Forskarutbildningsnämnden*).

### Individual Study Plan (ISP)

The ISP is drawn up at the time of acceptance. This must be submitted to the Doctoral Programmes Board (*Forskarutbildningsnämnden*) at the latest three months after admittance and must be signed by the Doctoral Student and all Supervisors.

### Credit Transfer

Decisions concerning Credit Transfer from previous studies are made by the Examiner. Credit Transfer concerning thesis work is to be stated in the Individual Study Plan.

### Doctoral Programmes Board (*Forskarutbildningsnämnden*)

### Decision

The Doctoral Programmes Board decides on the application to Doctoral Studies.



### Student Affairs Office

Registers information about admission in Ladok

### For Further Information, please see:

- Antagningsordning för Högskolan Dalarna
  - utbildning på forskarnivå
- Application for admission to doctoral studies
- Decision on admission to doctoral studies
- Instruktion för individuell studieplan för doktorand antagen vid Högskolan Dalarna.