

## Course Syllabus

### French for the Work Place 7.5 Credits\*, First Cycle

#### Learning Outcomes

The course aims to develop the ability of students to communicate orally and in writing in French in the workplace. On completion of the course, students shall be able to:

- communicate and argue orally and in writing in acceptable French in professional situations
- produce important documents for use within a French-speaking organisation
- present their professional skills in French
- manage the intercultural differences that may arise in a work situation for a foreign worker in French-speaking countries.

#### Course Content

The course includes varied exercises to help students develop skills to communicate orally and in writing in different work-related situations. Students practice how to write documents such as reports, protocols and business letters; how to give presentations; and how to act in a job interview. Students also learn how to plan and develop structured oral and written presentations.

#### Assessment

Continuous assessment through written assignments, active participation in seminars and oral presentations.

#### Forms of Study

Lectures and obligatory seminars. Instruction is in French.

#### Grades

The Swedish grades U–VG.

To achieve the grade of VG in the whole course, students must achieve VG in both modules.

Reporting of grades:

Module 1: Seminars and oral presentations - 3.5 cr

Module 2: Written assignments - 4 cr

#### Prerequisites

French Written Proficiency I, 7,5 credits and French Oral Proficiency, 7,5 credits on First cycle

**Other Information**

Replaces FR1043.

**Subject:**

French

**Group of Subjects:**

French

**Disciplinary Domain:**

Humanities, 100%

**This course can be included in the following main field(s) of study:**

1. French

**Progression Indicator within (each) main field of study:**

1. GIF

**Approved:**

Approved 11 March 2019

Valid from 11 March 2019