

Instructions to External Experts

Dalarna University would like to express its appreciation to you as an academic/scientific evaluator. Based on your competence and your specialization, we would ask you to analyse and evaluate the credentials of the applicant. In the evaluation report, there is no need to include a summary of the applicant's CV or an estimation of bibliometric indicators.

Use the following for your evaluation: the Bases of Evaluation for promotion as outlined in the document entitled Recruitment Procedures for Teachers at Dalarna University (*Anställningsordning för lärare vid Högskolan Dalarna*); and the requirements specified in the employment advertisement.

Format of Report

We would ask that you submit your evaluation according to the structure below:

- a) A short description/overview of the applicant's academic/scientific work
- b) An evaluation of quality and the significance of the academic/scientific work, compared both nationally and internationally
- c) An evaluation of the applicant's independence as a researcher
- d) An evaluation of the applicant's pedagogical merits and skills beginning with the Education Portfolio (*Pedagogiska meritportföljen*)
- e) An evaluation of quality in other respects (collaboration with society at large, suitability, etc.)
- f) A clear summary as to how the applicant is qualified for the position of Associate Professor (*Docent*) or the position in question. When there is more than one applicant, we would ask you to categorize the applications in the following ways: Not Qualified, Qualified, and Qualified and Good Match with the employment profile.